



## 2026 National Jamboree Credentialing Tips for an Incredible-ly Smooth Process

### OVERVIEW

The **Summit Medical Director** is authorized, pursuant to *WV Code Chapter 29, Article 29 (Volunteer for Nonprofit Youth Organizations Act)*, to issue the **Summit Health Services Permit (SHSP)** after an applicant's review by the **2026 National Jamboree Credentialing Committee**, which credentials authorized staff to provide services at the **Summit Bechtel Reserve** during the **National Jamboree** event window.

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**All Medical Services, Mental Health, and EMS staff** can handle protected health information, and **every staff member must complete the following requirements:**

1. Upload a head and shoulders photo
2. Non-Disclosure and Confidentiality Agreement (NDCA)
3. Summit Volunteer Acknowledgement (SVA)

Completion of these items authorizes the individual to access medical information systems during the Jamboree.

- **All clinical staff** require a **SHSP** to practice in their area of expertise during the National Jamboree.
- A **Summit Wilderness First Aid Permit** may also be issued to some of our staff serving in a supervised clinic technician role.

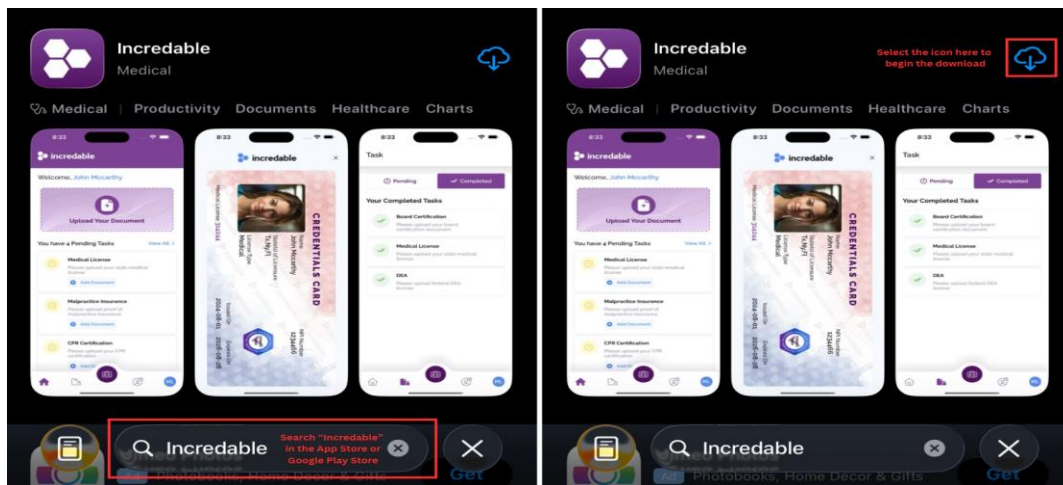
These permits require additional form completion, certification of training, and for SHSP holders, active license verification.

The 2026 National Jamboree Health & Wellness staff complete the credentialing process using the **Incredible mobile app**, which allows you to complete necessary forms and to upload photos and documents directly from your mobile device.

# Step 1 – Download and Access the Incredible App

Download the Incredible Mobile App:

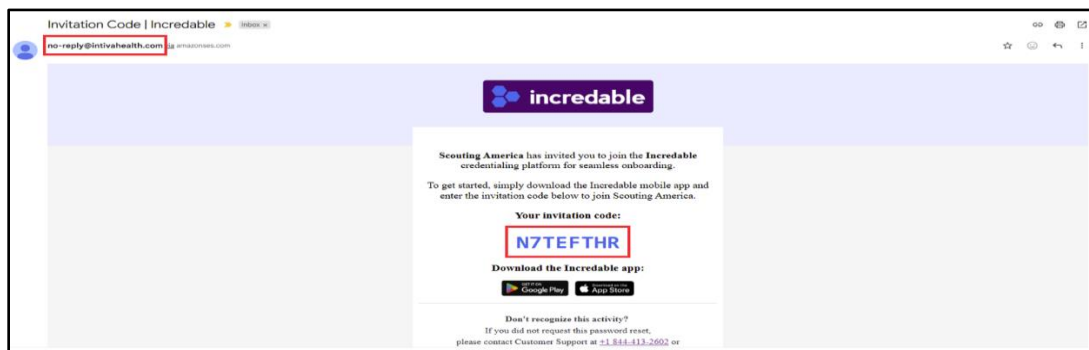
- [Click here for App Store \(iPhone\)](#)
- [Click here for Google Play Store \(Android\)](#)



***Search for “Incredible” in the App Store or Google Play and select the app icon to begin download.***

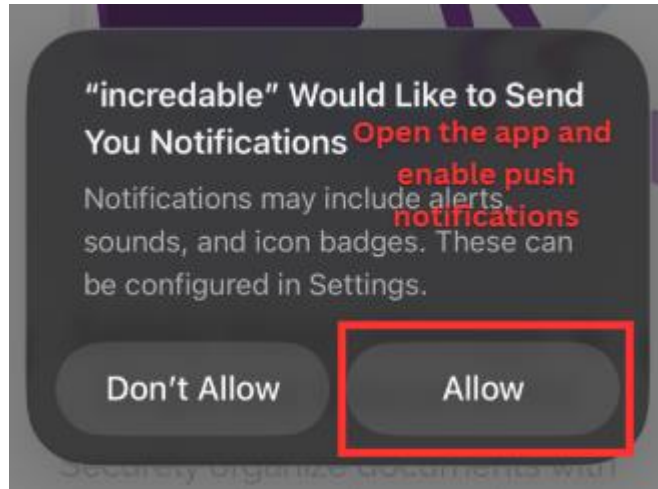
All staff will receive an automated email invitation from **no-reply@intivahealth.com**

- If you do not see the email, check your spam folder



***You will receive an automated invitation email with your login code.***

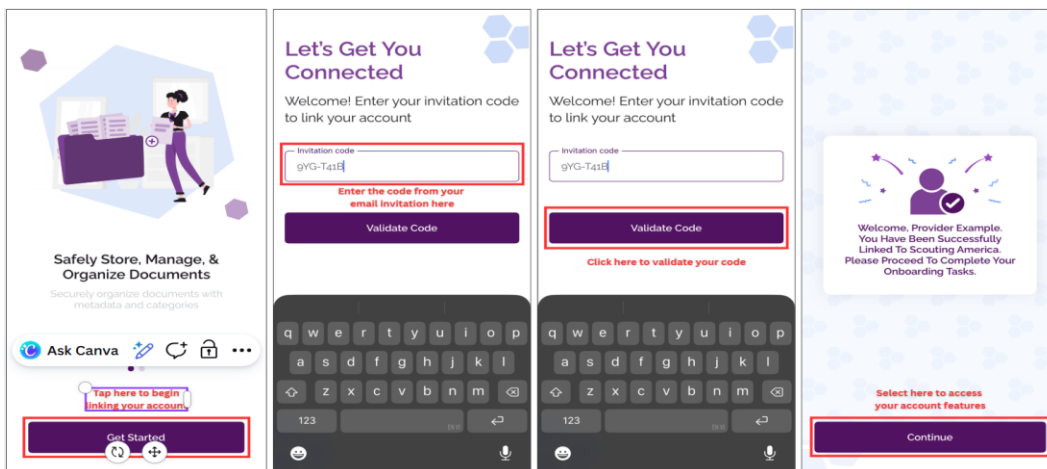
Open the app and tap “Allow” to enable push notifications and receive alerts



**Tap “Allow” to enable push notifications and receive important alerts.**

To link your account and log in:

- Tap “Get Started”
- Enter the one-time invitation code from your email
- Tap “Validate Code”
- Click “Continue” to access your account features

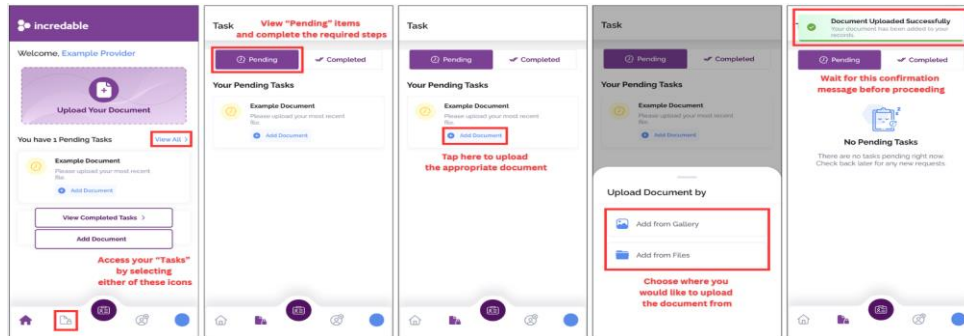


**Follow the steps and then select “Continue” to access your account.**

## Step 2 – Complete Your Initial Tasks

Open the Tasks section. Select the “Pending” tab and upload all required documents

- Tap to upload documents and choose:
  - “Add from Gallery” or “Add from Files”
- Wait for the upload confirmation message before proceeding

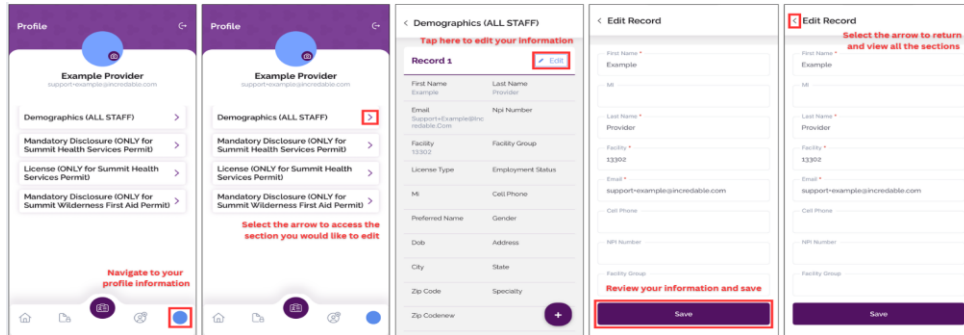


*Navigate to Tasks. Select the “Pending” tab to view and upload required items.*

## Step 3 – Complete Your Profile Information

Navigate to your Profile using the bottom right icon (blue circle)

- Select a section to edit, update your information, and tap “Save”
- Demographics are required for ALL staff:
  - Update NPI, if applicable.
  - Double check facility group.
    - Basic Credentials – Support Staff, Listening Ear
    - Summit Wilderness First Aid Permit – Tech – WFA
    - Summit Health Services Permit – Licensed Providers
  - **DO NOT MAKE OTHER EDITS!**
- Additional Sections (if applicable):
  - Summit Wilderness First Aid Permit – Mandatory Disclosure
  - Summit Health Services Permit – License & Mandatory Disclosure
  - DEA – physicians, physician assistants, nurse practitioners, dentists



**Navigate to your Profile using the bottom right icon and complete all applicable items.**

## Step 4 – Complete Required Credentialing Tasks

All Medical Services, Mental Health, and EMO-EMS Staff must:

### 1. Upload a Head and Shoulders Photo

For best results, think “passport photo:”

- Plain background preferred
- Face clearly visible
- Good lighting
- No sunglasses or hats

### 2. Complete Required Agreements (Sent to your email)

Electronically sign the agreements:

- Non-Disclosure and Confidentiality Agreement (NDCA)
- Summit Volunteer Acknowledgement (SVA)

At this stage, the basic credentialing process for support staff is complete.

## Step 5 – Submit Additional Information (If Applicable)

Depending on your role, the app may require additional information:

### Licensed Clinical Staff (SHSP)

- Complete the Mandatory Disclosure

- Provide additional details for any “Yes” responses
  - These will require review by the Credentialing Committee

**Submit:**

- Professional license information using the license section
- License verification from your state licensing agency (if requested)
- CPR or advanced certifications (ACLS, PALS, etc.)

- ✓ Some licenses are automatically verified through the system
  - ✓ Licenses must remain active and unrestricted through the event
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**First Aid Certificate (SWFAP)**

- Complete the Non-Licensed Certificate Disclosure
- Upload your training certificate

- ✓ Certificate must remain valid through the event
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**Clerkship Students**

- Upload a school enrollment letter (official letterhead)
  - WVU students will be listed on a single letter from the Dean’s Office

**Tips for a Smooth Credentialing Process**

- ✓ Upload clear, readable documents
  - ✓ Ensure licenses and certifications are current
  - ✓ Complete all required tasks promptly
  - ✓ Respond quickly to any additional requests
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**Final Approval - Credentials are issued after:**

1. Completion of credentialing review/authorization by the Summit Medical Director
2. Completion of approximately 2 hours of on-site training prior to participant arrival